

Jake White, UF Undergraduate Student (Agricultural Education and Communication)

Internship Dates: March 20, 2017 – April 28, 2017

Field Services

The Field Services Division is responsible for carrying out the goals and objectives of the Senior Management in Florida Farm Bureau Federation. We are responsible for strengthening our county Farm Bureaus through strong programs of work, developing leaders within our organization and creating an inviting atmosphere for potential new members.

The intern assisted the Director and Leadership Programs Coordinator in the creation and development of a guidance document for our District Field Representatives in their duties. This publication will serve as a training tool for new hires, and as a guide for veteran employees to improve our organization.

Responsibilities

- Work with and interact with the Field Services' staff;
- Consult with the District Field Representatives about their job duties;
- Combine established leadership theory and the job duties of a DFR; and
- Communicate Field Services' goals in a clear, concise manner.

Goals and Objectives

- Work with the Director and Leadership Programs Coordinator to develop a District Field Representative Guide.
- Design and format the approved guide for printing.